



# Ska:na Family Learning Centre

## JOB OPPORTUNITY



### EarlyON Indigenous Advocate

**LOCATION:** Windsor, ON

**SUPERVISOR:** EarlyON Indigenous Lead

**START DATE:** To Be Determined

**FUNCTION:** The EarlyON Indigenous Advocate assumes responsibility for ensuring that the EarlyON centre and educational programs are linguistically and developmentally appropriate, recognizing individual child differences pertaining to ability, culture, age and learning styles.

To ensure Indigenous children and families have access to culturally responsive programming.

### **JOB RESPONSIBILITIES:**

1. To adhere to the Ska:na Family Learning Centre (SFLC) Policies & Procedures Manual (PPM);
2. Develops, maintains, and delivers high quality EarlyON educational programs for centre based and Licenced Home Child Care (LHCC) that will meet the needs of children and families with respect to the CCEYA, How Does Learning Happen? (HDLH?) and in keeping with SFLC Program Policy;
3. Orients, trains and supports LHCC providers, and Centre-based educators as required;
4. Collaborates with EarlyON Culture and Language Specialists in an educational atmosphere in a family environment;
5. Ensures accurate records are kept daily, anecdotal note taking and including all relevant matters;
6. Ensures adherence to the Child Care Licencing System;
7. Other relevant duties as assigned.

### **QUALIFICATIONS:**

1. Must be a Registered Early Childhood Educator (RECE) and be in good standing with the College of Early Childhood Educators or equivalent.
2. Minimum 5-years experience working with children, youth and families.
3. Exceptional knowledge of Indigenous Ways of Knowing, historical and contemporary issues
4. Indigenous ancestry an asset.
5. Knowledge of the High/Scope, Reggio Emilia Approach's and HDLH?.
6. Excellent planning, communication, observational and interpersonal skills.
7. Must have working knowledge of MS Office.
8. Must have a clean Criminal Record Check & Vulnerable Sector Clearance and valid Driver's Licence.

**SUBMIT RESUME via MAIL:** Ska:na Family Learning Centre  
Attn: Faith Hale, Executive Director  
1684 Ellrose Ave., Windsor, ON N8Y 3X7

**Or via E-MAIL:** [faith@skanaflc.com](mailto:faith@skanaflc.com)

**DEADLINE FOR APPLICATIONS:** Open until Filled