



JOB OPPORTUNITY

Ska:na Family Learning Centre

Food Prep Worker (Part-Time)

LOCATION: WALLACEBURG, ON

START DATE: September 13, 2021

SUPERVISION: Employed by Ska:na Family Learning Centre (SFLC), responsible to the policies and directions as determined by Administration.

FUNCTION: This position will be responsible for the child care food service requirements in keeping with the CCEYA-2014, Canada Food Guide and the Indigenous Food Guide Standards under the guidance of SFLC Cook.

JOB SPECIFICATION: Food Preparation Worker

This position is directly responsible to the SFLC, Corporate Services Director and duties include the following:

1. Responsible for the child care food service program requirements in consultation with the SFLC Cook and, in keeping with the CCEYA, Canada and Indigenous Food Guide Standards and is familiar with basic nutritional needs of young children.
2. Preparation of daily meals/snacks (AM & PM); purchasing of food and kitchen supplies in keeping with budgetary guideline, menu planning all under the guidance of SFLC cook.
3. Cleaning all areas related to food prep areas and kitchen.
4. Is responsible for the maintenance of all kitchen equipment, and familiar with emergency numbers and contacts for related needs.
5. Must be familiar with legislation and procedures related to sanitation and health standards.
6. To work as a team member, and support daily operations as requested by the SFLC administration staff; may train and support volunteers and placement students as assigned.
7. Adheres to the current policies and procedures of the Ska:na Family Learning Centre, as well as familiar with the CCEYA-2014.

QUALIFICATIONS:

1. Food Handling and / or Food Preparation Certificate
2. Knowledge of Indigenous and diverse culture(s) common to area an asset.
3. Knowledge and work experience in the area of early childhood development.
4. Excellent planning and communication skills. Able to work independently.
5. Strong interpersonal skills.

SUBMIT RESUME TO: Email: info@skanaflc.com Subject: Food Prep Worker

OR

FAX: (519) 948-1493

OR

**Ska:na Family Learning Centre
Attn: Corporate Services Director
2-1699 Northway Ave.,
Windsor, ON N9B 3L8**

DEADLINE FOR POSTING: Friday, August 20, 2021